

Logging On

University Computers

User name: first, middle, and last initial + last four of social (i.e. abc1234)

Password: Eight digit birthday (i.e. 01021980). We strongly recommend resetting this password upon your first successful login attempt.

Campus Email <http://webmail.langston.edu/>

User name: first, middle, and last initial + last four of social (i.e. abc1234)

Password: Eight digit birthday (i.e. 01021980)

Lion Key <https://app.it.okstate.edu/okey/langston/>

The Lion Key Account is necessary to establish your D2L access. After activation of your LionKey Account, click on the D2L link below.

D2L (Desire2Learn Online Course Management System)

In your web browser, enter <https://lion.lunet.edu/>

Your campus login (username) is not the same as your D2L login (username). Your D2L Password typically expires between semesters and needs to be reset.

<http://www.langston.edu/Uploads/flash/D2LPasswordReset.swf>

SIS (Student Information Systems)

<http://prodlan.okstate.edu/>

Check grades, schedule, unofficial transcript, financial aid, etc.

Click on the link and a new window will pop up. Click "Enter Student Student Services".

Information Technology Services Gandy Hall

-Hours of Operation-
Monday - Friday
8AM - 5PM

For questions/concerns please contact the ITS
Help Desk
@
ext. 3500

Wirelessly Connecting to the Internet

Beginning Fall 2012, students and guests may connect to the LU-Wireless-Open network. This connection does not require login credentials to access.

Wireless Hotspots

Wireless hotspots are currently available in the following locations: Sanford Hall, Page Hall, Moore Hall, Hamilton Hall, the University Library, the Physical Therapy building, the E.L. Holloway Agricultural Research building, and the C.F. Gayles Fieldhouse.



Langston University

Information Technology Services
Quick Reference Guide
for
Students

University ID Card

You will receive a Langston University ID card once you are admitted to and upon your arrival on campus.*

- Your card may be used for:
 - the Campus Cafeteria
 - Burger King, W.o.W., and Jazzman's Cafe
 - Access to University events
- Do not share your campus ID with anyone; failure to comply may result in confiscation of the card and the filing of a criminal and/or academic misconduct incident report against you.
- Treat your campus ID like any other card of value.

Always keep your card in a safe, clean place; avoid getting it wet. Dirty cards may be cleaned with a lint-free cloth dampened with isopropyl (rubbing) alcohol.
- Your card must not be dented, deformed, or defaced in any way.
- Avoid exposing your card to high temperatures or direct sunlight.

**Failure to enroll in classes during the prescribed enrollment period will result in deactivation of your ID card.*

Reporting Technical Problems

For Cable, Phone or Internet:

- Visit your apartment's Main Office (Club House) and complete the "ITS Reported Problems" form.

Note: We request that you submit your Cellular number for ease of contact; however, should this number not be a 405 area code, please submit your room number instead
- ITS employees review these forms every Tuesday and Thursday. An Associate will contact you to schedule a visit regarding your technical problem, which will then (barring complications) be completed within the week

Piracy Policy

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Langston University's Piracy Policy and legal download alternatives can be found online at:

<http://www.langston.edu/ITS>

Frequently Asked Questions

- *What do I do if I lose my ID Card?* Go to the Business Office to pay for a replacement; the current cost of replacing a lost/damaged card is \$25. After payment of this fee, take the receipt to the Registrar's Office to complete the process.
- *The cafeteria told me my card was blocked. What do I do?* Visit Gandy Hall between the hours of 8AM - 5PM, Monday-Friday to have your card unblocked.
- *I lost my card, paid and received a replacement, then found my old card. Can I reactivate my old card?* No. Once a new card has been printed, your old ID card can NEVER be reactivated.
- *What is my 4x4 library password and where can I use it?* Your 4x4 library password consists of the first four letters of your last name and the last four digits of your social. It is used to log in to library databases.
- *Where are the computer labs on campus?* The most commonly used computer lab is located in G. Lamar Harrison Library. The lab hours are as follows:

Monday - Thursday	7:30AM-10PM
Friday	8:00AM-5PM
Saturday	9:00AM-5PM
Sunday	2:00PM-10PM