



Langston University Admissions Clearance Form

Name: _____

Other name(s) previously used: _____

Semester & Year Anticipated Start: _____ Phone: _____

Are you a registered sex offender? (circle) YES NO

Have you ever been incarcerated? (circle) YES NO

If yes: Place(s) of incarceration: _____

Date of Release: _____ Length of incarceration: _____

Status upon release: (circle) Probation Parole Other: _____

Beginning Date: _____ End Date: _____

Probation/Parole Officer Information:

Name: _____ Phone: _____

Address: _____

All Previous Criminal Charges:

Date:	Location (City, County, State):
Charge(s):	Outcome:

Date:	Location (City, County, State):
Charge(s):	Outcome:



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Required Documents

1. Indictment information form or other document which charges you with the crime(s)
2. A copy of the Police Affidavit(s) of Probable cause
3. Petition to Enter Plea of Guilty/ Nolo Contendere or similar document, if used
4. Pre-sentencing report
5. Judgment and Sentencing Court Forms
6. Describe what your plan is to prevent your behavior from becoming a risk and/or disruption to the Langston University campus
7. Provide a statement list of any other additional non-academic information that you would like for the committee to consider regarding your background check, such as any programs/certifications that you have begun or completed during or since the charge or conviction (i.e., anger management program, alcohol or drug rehabilitation program, community service assignment completion, etc.)
8. Provide two (2) professional letters of recommendation from persons with whom you have had frequent contact within the past six (6) months. Typically, professional letters of recommendation come from the same former or current teachers, supervisors, pastors/priests, coaches, guidance counselors, and colleagues from the same field of work.
9. Submit all forms and required information to:

Mail: The Office of the Dean of Students
c/o Dr. Natasha M. Stephens
P.O. Box 776
Langston, OK 73050

Email: nmstephens@langston.edu

Fax: 405-466-3447