



Residency and/or Meal Plan Exemption Form

Langston University policy states that enrolled students with less than 60 earned credit hours must have housing and a meal plan, unless the student has an APPROVED exemption.

PLEASE CIRCLE ONE OF THE FOLLOWING:

MEAL ONLY EXEMPTION

HOUSING AND MEAL EXEMPTION

Print Name: _____

Campus Wide ID: **A** _____

Current residential building/room: _____

Cell Phone: _____

Permanent Home Address (off campus): _____

Langston Email: _____ Other Email _____

Reasons for requesting exemption: (Check all that apply)

- I have earned 60 or more credit hours **and** I do not live in campus housing (*Requires a transcript*).
- I have a documented disability that requires off-campus accommodations (*Requires a doctor's verification*).
- I am married or will be married by the first day of classes **and** will live off campus (*Requires a copy of your marriage license*).
- I am living in property owned by my parents or legal guardians within a 30-mile driving distance from Langston University (*Requires address verification*).
- I am a part-time or graduate student **and** I do not live on campus (*Requires a class schedule or transcript*).
- I have a medical dietary need that cannot be met by the meal plan (*Requires a doctor's verification*).
- I have religious dietary need that the meal plan cannot fulfill. (*Requires a letter from your religious leader*).
- OTHER (please be specific) _____

Exemption requests will be granted on a case-by-case basis. Submission of a residency or meal exemption form does not guarantee approval to live off-campus or to be exempt from a meal plan or charges related to housing and meal plans. Students must make a written request and submit the request to the Office of Residential Life & Housing Services.

Exemption submission deadline for Fall 2023 is July 15, 2023

Required documentation:

- Letter from the student detailing the reason you are requesting the exemption.
- Supporting documentation--some examples may include but are not limited to the following: child's birth certificate, marriage certificate, utility bill showing parent/guardian residence, letter from medical doctor, letter from religious leader, transcripts.

Students should submit the exemption form and all required documentation to the Office of Residential Life & Housing Services via email or in person.

- Email: luhousing@langston.edu
- In person at Scholars' Inn Clubhouse office (Monday-Friday, 8am-5pm)

Requests for exemptions will be reviewed and a written notice will be provided via the student's Langston email account. An appeal of the decision can be made to the Director of Residential Life and Housing.

I have read and agree to the terms and conditions listed on this form.

Applicant Signature: _____

Date: _____

OFFICE USE ONLY

___ Approved, Date: _____

___ Appeal Granted, Date: _____

___ Denied, Date: _____

___ Appeal Denied, Date: _____

Staff Signature _____ Notes _____