## POSITION APPLICATION AND JOB POSTING

To be considered for employment at Langston University, all applicants must complete and submit the official University application form, resume, official transcript(s)/certificate(s) of training (if applicable), three letters of recommendation, and proof of successful TOEFL scores (if applicable). Verification of Identity and Eligibility for Employment will be validated and authorized by the Human Resources Director; if employed.

Current position vacancies are posted on HigherEdJobs.com, at the University's campuses in Oklahoma City and Tulsa, Oklahoma Employment Security Commission, local, state and national media and/or publications, and notices are posted on bulletin boards throughout the campus.

Applications for all positions shall be accepted for a reasonable length of time. The President reserves the right to call for a recycling of the process.