VA Educational Benefits Certification

Name__________________________ Student ID# ________________

Address ______________________ City/State/Zip __________________

Phone ________________________ Email ________________________

Major ________________________ Minor ________________________

Advisor’s Name__________________ Total Hours enrolled for this Term_____

Campus Location  □ Langston Campus  □ Langston-Tulsa  □ Langston-OKC
    Registrar’s Office  Student Services Office  Main Office
    Page Hall, Rm 134  Financial Aid  Registrar Assistant

Please check one of the following:

☐ New Student  ☐ Continued or Returning Student
☐ Change in enrollment hours  ☐ Total withdrawal from the University

IMPORTANT NOTICE:

• ANY changes in your schedule (Add/Drop, Withdrawal), MUST be reported to the VA Representative in Registrar’s Office. Failure to notify your VA Representative of change of enrollment hours or withdrawal from the institution will result in penalties and repayment to the Veteran Affairs Office.

• Failure to submit official transcripts, DD Form 214 or DD Form 295 will result in non-certification for the semester.

• CREDIT FOR MILITARY SERVICE
   All students are required to submit official transcripts from previously attended universities/colleges. Under the authority of Title 38 USC 3675 and 3676, regulations 38 CFR 21.4253 and 21.4254 state that there is a requirement for all schools, whether accredited or non-accredited, to maintain a written record of previous education and training of a veteran or other eligible student. Students who have previously served in the Armed Forces must submit their DD-214 form and will receive eight (8) semester credits with Langston University. Students who have completed formal service school training must request an evaluation for credit. "The Guide to the Evaluation of Education Experiences in the Armed Services" will be used to determine credit to be awarded. Student must submit DD-295 form.

Signature ___________________________ Date: __________________

Registrar’s Office Use ONLY

Processed by: ___________________________ Date: ________________

Langston Campus, P O Box 728, Langston, Oklahoma 73050, Phone: 405-466-3225, Fax: 405-466-3381
OKC Campus, 4205 N. Lincoln Blvd Oklahoma City, Oklahoma 73105, Phone: 405-530-7500, Fax: 405-530-1621
Tulsa Campus, 914 North Greenwood, Tulsa, Oklahoma 74106, Phone: 918-877-8100, Fax: 918-877-8107

Revised August 2014