



Langston Campus, P O Box 728, Langston, Oklahoma 73050, Phone: 405-466-3225, Fax: 405-466-3381
OKC Campus, 4205 N. Lincoln Blvd. Oklahoma City, Oklahoma 73105, Phone: 405-530-7500, Fax: 405-530-1621
Tulsa Campus, 914 North Greenwood, Tulsa, Oklahoma 74106, Phone: 918-877-8100, Fax: 918-877-8107

Official Transcript Request

Campus Wide ID (CWID)

Name (Last, First Middle)

Maiden Name or Other Names

Current Mailing Address

Date of Birth

Current Phone Number

When did you last attend or graduate from Langston University? _____ Did you graduate? _____

Campus Attended	<input type="checkbox"/> Langston Campus Page Hall, Room 134	<input type="checkbox"/> Tulsa Campus Student Services	<input type="checkbox"/> Oklahoma City Campus Main Office
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Address Where You Want the Transcript(s) Sent *

Student Pick up

<input type="checkbox"/> Undergraduate Transcript	# copies _____
<input type="checkbox"/> Graduate Transcript	_____

* The student is responsible for providing correct mailing address

Special Instructions

- Send now, do not hold for semester grades
- Hold for semester grades
- Hold until degree statement is on record
- Hold for change of grade
- Hold for removal of incomplete

Reason(s) for Requesting Transcript(s)

- Transferring to another institution
- Entering graduate school
- Employment reasons
- Other Reason

There is no cost for official transcripts. If you attended Langston University during the Fall Semester of 1999 or later, you can request for your official transcript online at www.langston.edu by logging into the Student Information System. Only five (5) transcripts may be submitted per request.

Student's Signature

Date

*** If you should have a HOLD on your account with the Business Office (466-3220/3264), Financial Aid (466-3282/2937) or Institutional Advancement (466-2231), please contact that office to clear your record. Transcripts will not be released if you have holds.