



SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

The Langston University Satisfactory Academic Progress (SAP) policy has changed effective fall 2011 Semester and will be used to review progress at the end of each semester following. The Langston University Office of Financial Aid is required by federal regulations to determine prior to disbursing aid whether a student meets Satisfactory Academic Progress policy (SAP) requirements. This policy pertains only to federal and state (OTAG) assistance. Recipients of Langston University cash or tuition scholarships/tuition waivers or athletic grant-in-aid must meet the eligibility requirements of the respective programs. The official record of the LU Registrar is reviewed to determine student compliance with this policy.

Definition of SAP

Satisfactory Academic Progress (SAP) is defined as proceeding toward successful completion of degree requirements. It is measured in two ways, qualitatively (cumulative grade point average) and quantitatively (completion rate as it compares to the hours attempted). **Effective Fall 2011, SAP will be reviewed at the end of each term/semester.**

Courses/Grades Used in Determining Satisfactory Academic Progress:

All coursework attempted, which includes transfer work, hours dropped, repeated, rerieved along with withdrawals recorded on the LU Transcript at the time of the progress check, will be included in the review. The following grades indicate successful completion of a course: "A," "B," "C," "D," and P. The following grades indicate a **course was not successfully completed: "I," "W," "AW," "F," "N," and "NP."**

Remedial Course work

Remedial coursework will count as part of the student's enrollment status for awarding aid, but will not count as hours attempted in determining SAP status.

Audit Course work:

(Grades of "AU") are not counted in the total hours attempted for any semester or as successful completion of a course. Independent study, correspondence and extension courses may count toward successful completion of hours attempted if they are completed by the last day of the semester.

Repeated Course work

Students may repeat a previously passed course and receive aid only once.
Students may repeat and receive aid consideration for a failed course until passed.

SAP Requirements (qualitative)

Students with less than 30 hours pursuing an undergraduate degree must maintain a cumulative GPA of at least 1.70, and students with 31 hours or more must maintain a 2.00. Students pursuing a Master's or Professional degree must maintain a cumulative GPA of at least 3.00. For requirements for students in the Doctoral PT Program, see section on Doctoral program.

SAP Requirements (quantitative)

All students must complete at least 67% of all hours attempted.

SAP Requirements (Maximum time frame)

Students are allowed federal aid consideration for up to 150% of the published length of the program. *However once student has met requirements for the undergraduate degree, they can no longer be considered for Pell Grant funds.* This total includes all attempted credit coursework at LU and all other schools attended, regardless of any change in program, and whether or not the student received federal financial aid during part or all of his/her coursework. This time will be reduced for students working on their 2nd Bachelors or 2nd Masters Degree. Students who reach these maximums without completing their degree will be considered to have an excessive hour's status and will be denied further federal financial aid consideration until the initial degree requirements have been satisfied and the student has been accepted into a new eligible program.

Requirements for the Doctoral program.

Students enrolled in the Doctor of Physical Therapy degree program must meet the following requirements:

1. Students enrolled in the Doctor of Physical Therapy degree program must earn a grade of C or better in each course and must have a grade point average (GPA) of 3.0 each semester to be a student in good standing.
2. Any student who receives a grade of D in any course is dismissed from the Doctor of Physical Therapy degree program based on the fact that the minimum academic requirement is not met. When a student receives a grade of C, the overall grade point average for the semester must be a minimum of 2.6. The student with a grade point average of less than 3.0 but @ 2.6 or greater is on academic probation.

4. When a student receives a semester grade point average of less than 2.6, the student is dismissed from the Doctor of Physical Therapy degree program due to failure on the part of the student to meet the minimum academic requirements for continued enrollment.
5. When a student has a semester grade point average of less than 3.0 but @ 2.6 or greater, the student is on academic probation. The student may continue enrollment in the program. However, the student must achieve a minimum grade point average of 3.0 in the subsequent semester. The student with an overall grade point average of less than 3.0 remains on academic probation.
6. Students on academic probation are not allowed to participate in the three final clinical education courses—Clinical Education II, III and IV. Therefore, any student with a grade point average less than 3.0, and, consequently, on academic probation, must achieve a grade point average of 3.0 by the end of the didactic coursework requirement in the summer semester of Year III. Failure to achieve a 3.0 grade point average will result in dismissal from the Doctor of Physical Therapy degree program.
7. Students enrolled in the clinical education courses must achieve the minimum performance standards set for each of the performance criteria. Failure to meet the minimum standards in the clinical performance criteria will result in a grade of F in the clinical education course.
8. Students who fail a clinical education course will be dismissed from the Doctor of Physical Therapy degree program based on the fact that the minimum academic standards have not been met.
9. Students must be able to complete the courses in the sequence that the curriculum offers as presented in the course of study. Failure to enroll in the prescribed coursework will result in dismissal from the Doctor of Physical Therapy degree program.
10. Students found to be in violation of the honor code, the APTA code of ethics, and/or the state and/or federal laws will be summarily dismissed from the Doctor of Physical Therapy program.
11. Students who do not attend class will be dismissed from the Doctor of Physical Therapy degree program.

12. Students are expected to meet the essential skills and technical standards throughout the course of the program (Appendix A)

Financial Aid Warning:

After the initial review, students not meeting both of the required criteria (completion rate & required GPA) will be issued a Financial Aid Warning status. While in the warning status the student will receive federal financial aid and will be expected to meet the SAP criteria by the end of the warning semester to be eligible for aid beyond the warning semester. **If at the end of the warning semester SAP requirements are not met, aid will be suspended until they are.**

Financial Aid Suspension:

Students who are denied federal financial aid due to not meeting SAP or whose hours exceed the maximum number of hours allowed for degree completion will be placed on financial aid suspension and denied financial aid for future terms until SAP is met.

Financial Aid Appeal Process:

A student on financial aid suspension can submit a written appeal addressed to the LU Office of Financial Aid Appeals Committee. An Appeal Request form is available on the Financial Aid Website at [http://www.lunet.edu/finaid/LU financial aid appeal form.pdf](http://www.lunet.edu/finaid/LU_financial_aid_appeal_form.pdf), or may be picked up in the Office of Financial Aid. The appeal should address in detail circumstances that affected the student's academic performance, i.e., severe physical injury or mental trauma. The student should provide documentation to validate why SAP requirements were not met, what has changed that will allow SAP criteria to be met in the future. A student suspended and appealing maximum hours allowed for degree completion who wishes to appeal must submit a "Plan of Study" completed by their Academic Advisor reflecting remaining required hours in the program. The Appeal deadline is the first Friday of each month. **Decisions made by the Financial Aid Appeals Committee are final and cannot be re-appealed. Students are notified of the decision in writing (generally through email) by the Friday following the Appeal Committee meeting.**

Financial Aid Probation:

If students whose aid is suspended are granted aid as a result of an appeal, they are placed on Financial Aid Probation. During the probationary period (which is determined by the appeal committee) the student will be given an academic plan for improvement which may cover one or more semesters. During the probationary period, the student will be eligible to receive aid. However the

conditions of the academic plan must be met in order to gain eligibility beyond the probationary period.

Academic Plan

A student who receives approval to receive aid as a result of a successful appeal will be issued an academic plan indicating what must be done to maintain eligibility for aid

Reinstatement

A student suspended for reasons other than exceeding the maximum number of hours for degree completion who chooses not to appeal, or whose appeal has been reviewed and denied, may be reinstated by meeting SAP criteria. These requirements may be met while either attending LU without financial aid or attending another accredited institution. Transfer work must be added to the LU transcript to be considered for purposes of financial aid eligibility.

CAUTION Please be advised that the enrollment costs incurred for hours in which a student is enrolled, pending the results of an appeal, are the responsibility of the student regardless of the outcome of the appeals process.